

# Academic Grievance Form Sample

The **academic grievance form sample** for students provides a structured way to formally express concerns related to academic issues. It ensures that complaints are documented clearly and handled systematically by the educational institution. Using this form helps students seek fair resolution while maintaining clear communication with faculty and administration.

## Student Information

Full Name

Student ID

Email Address

Course/Subject

## Grievance Details

Faculty/Instructor Name

Type of Academic Issue

Select an issue

Date of Incident

Description of Grievance

Provide a detailed description of your concern...

## Previous Actions Taken

Have you discussed this issue with the faculty or relevant department? Please provide details and outcomes (if any).

## Resolution Sought

Please specify the resolution or outcome you are seeking.

Submit Grievance

All information provided will be kept confidential and used solely for the purpose of addressing your academic grievance.