

Voluntary Resignation Exit Feedback Form Sample

The **voluntary resignation exit feedback form** sample is designed to gather valuable insights from employees who choose to leave the organization. This form helps employers understand reasons for departure and identify areas for improvement. Collecting honest feedback assists in enhancing employee retention strategies and workplace environment.

Employee Information

Name (optional):

Department:

Position:

Date of Resignation:

Resignation Details

Primary Reason(s) for Leaving (please select all that apply):

- ☐ Career Advancement
- ☐ Compensation/Benefits
- ☐ Management/Supervision
- ☐ Workplace Culture
- ☐ Work-Life Balance
- ☐ Other (please specify):

Feedback

What did you like best about working here?

Suggestions for improvement:

Feedback on management/supervisor:

Have you accepted another position?

Final Comments

Please share any additional feedback or comments:

Submit