

# Team Meeting Feedback Survey

Gather valuable insights with our **team meeting feedback survey**, designed to enhance employee engagement and communication. This survey helps identify strengths and areas for improvement, ensuring more productive and collaborative meetings. Empower your team by collecting honest feedback to foster a positive work environment.

## General Information

Name (optional):

Department:

Meeting Date:

## Feedback

1. How would you rate the overall effectiveness of the meeting?



2. Did the meeting have a clear agenda?

☐ Yes ☐ No

3. Was everyone encouraged to contribute?

☐ Yes ☐ No

4. What went well during the meeting?

5. What could be improved for future meetings?

6. Additional comments or suggestions: