

# Short-Term Service Contract Form

This **short-term service contract form sample** is designed specifically for contractors to outline the scope, terms, and responsibilities for temporary projects. It ensures clear communication and legal protection for both parties during the contract period. Use this template to streamline agreement processes and prevent disputes.

## 1. Parties

Contractor Name:

Contractor Address:

Client Name:

Client Address:

## 2. Scope of Work

Describe the services to be provided

## 3. Contract Duration

Start Date:

End Date:

## 4. Compensation

Payment Amount:

Payment Terms:

e.g. 50% upfront, 50% upon completion

## 5. Responsibilities

Contractor Responsibilities:

List contractor's responsibilities

Client Responsibilities:

List client's responsibilities

## 6. Termination Clause

Specify grounds and process for termination

## 7. Additional Terms

Any other agreements or special clauses

## Signatures

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_