

# Salary Statement Form Sample for Contractual Employees

The **salary statement form sample** for contractual employees provides a clear breakdown of earnings, deductions, and net pay. This document ensures transparency and accuracy in salary disbursement. It serves as an essential record for both employers and employees during the contract period.

## Employee Details

Employee Name	_____
Employee ID	_____
Designation	_____
Department	_____
Contract Period	From _____ To _____
Month & Year	_____

## Earnings

Components	Amount (₹)
Basic Salary	_____
House Rent Allowance (HRA)	_____
Conveyance Allowance	_____
Other Allowances	_____
<b>Total Earnings</b>	_____

## Deductions

Components	Amount (₹)
Tax Deducted at Source (TDS)	_____
Provident Fund	_____
Professional Tax	_____
Other Deductions	_____
<b>Total Deductions</b>	_____

## Net Pay

Net Salary Payable (₹)	_____
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## Declaration

I hereby acknowledge the receipt of the above-mentioned amount as my monthly salary for the stated period.

Employee Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

(For office use only)

Prepared by: \_\_\_\_\_

Verified by: \_\_\_\_\_

Approved by: \_\_\_\_\_