

## Provisional Receipt

Advance Payment Acknowledgment

**Receipt No.:**

**Date:**

**Received From:**

**Amount Received (in words):**

**Amount Received (in figures):**

**Payment Method:**

**Purpose/Description:**

**Remarks:**

Authorized Signature: \_\_\_\_\_  
(Name & Designation)

The **provisional receipt form sample** for advance payment serves as an official acknowledgment that funds have been received prior to the delivery of goods or services. This document helps maintain clear financial records and ensures transparency between parties. Using a standardized form minimizes disputes and streamlines the payment process.