

Phone Interview Evaluation Form Sample (Remote Roles)

This **phone interview evaluation form sample** is designed specifically for remote roles, helping employers assess candidates efficiently through structured criteria. It ensures a consistent and fair evaluation process by focusing on communication skills, technical knowledge, and cultural fit. Using this form streamlines decision-making and improves hiring outcomes in virtual environments.

Candidate Information

Candidate Name:	<input type="text"/>	Date:	<input type="text"/>
Position Applied:	<input type="text"/>	Interviewer Name:	<input type="text"/>

Evaluation Criteria

Criteria	Rating (1-5)	Comments
Communication Skills (Clarity, Active Listening, Articulation)	<input type="text"/>	<input type="text"/>
Technical Proficiency (Relevant Tools, Technologies, Experience)	<input type="text"/>	<input type="text"/>
Remote Work Readiness (Self-Motivation, Time Management, Independence)	<input type="text"/>	<input type="text"/>
Cultural Fit & Collaboration (Alignment with Company Values, Teamwork)	<input type="text"/>	<input type="text"/>
Problem-Solving & Adaptability	<input type="text"/>	<input type="text"/>

Overall Assessment

Strengths:	<input type="text"/>
Areas for Improvement:	<input type="text"/>
Additional Notes:	<input type="text"/>
Recommendation:	<input type="radio"/> Strong Yes <input type="radio"/> Yes <input type="radio"/> Maybe <input type="radio"/> No