

Manager Evaluation Form Sample

The **manager evaluation form sample** with competency ratings provides a structured approach to assess leadership skills and performance effectively. It helps in identifying key strengths and areas for improvement through clear and measurable criteria. This form ensures a comprehensive and objective review process for managerial roles.

Manager Information

Name		Department	
Position/Title		Review Period	

Competency Ratings

Competency	Description	Rating (1-5)	Comments
Leadership	Ability to inspire, lead, and motivate team members effectively.		
Decision Making	Makes timely and effective decisions even under pressure.		
Communication	Clearly conveys information both verbally and in writing.		
Teamwork & Collaboration	Works effectively and cooperatively with others towards shared goals.		
Performance Management	Provides clear feedback, sets expectations, and supports team development.		
Strategic Thinking	Formulates and implements strategies to support organizational goals.		
Problem Solving	Anticipates issues and creates effective solutions promptly.		

Overall Comments

Action Plan / Development Recommendations

Evaluator's Name		Date	
Manager's Signature		Date	