

## Loan Payment Receipt

### Partial Payment Documentation

This **loan payment receipt** serves as official documentation for a partial payment made towards a loan. It provides a clear record of the transaction, ensuring transparent communication between the borrower and lender. Retaining this receipt is essential for accurate financial tracking and future reference.

Receipt Number: \_\_\_\_\_

Date of Payment: \_\_\_\_\_

Borrower Name: \_\_\_\_\_

Lender Name: \_\_\_\_\_

Loan Account Number: \_\_\_\_\_

Total Loan Amount: \_\_\_\_\_

Partial Payment Amount: \_\_\_\_\_

Remaining Balance: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Description/Notes: \_\_\_\_\_

Borrower Signature: \_\_\_\_\_

Lender Signature: \_\_\_\_\_

This receipt is generated as proof of a partial loan payment. Please retain a copy for your records.  
*Date generated:* \_\_\_\_\_