

# Hotel Guest Room Safety Inspection Checklist

A **hotel guest room safety inspection checklist** ensures all safety standards are met, protecting guests and staff. It includes verifying smoke detectors, emergency exits, and secure locks. Regular inspections help maintain a safe and comfortable environment for all occupants.

## Inspection Checklist

- **Smoke Detectors:** Functioning and properly installed
- **Fire Alarm:** Audible and accessible to guests
- **Sprinkler System:** No obstructions, operational
- **Emergency Exits:** Clearly marked, unblocked, illuminated signage
- **Door Locks:** Secure and easy to operate (main and connecting doors)
- **Windows:** Operational, locks functional, secure screens if needed
- **Bathroom Safety:** Non-slip mats, grab bars securely installed
- **Electrical Outlets:** Covered, undamaged, and safe for use
- **Lighting:** Sufficient in all areas, especially at exits
- **Heating/Cooling Units:** Well-maintained, no visible defects
- **First Aid Information:** Clearly displayed or accessible
- **Trip Hazards:** Carpets/mats securely fixed, no loose wires
- **Furniture:** Stable and in good repair
- **Telephone/Communication:** Working with emergency numbers provided
- **Guest Instructions:** Safety procedures and evacuation plans visible

## Inspection Details

Item	Checked	Notes
Smoke Detectors	<input type="checkbox"/>	
Emergency Exits	<input type="checkbox"/>	
Door Locks	<input type="checkbox"/>	
Bathroom Safety	<input type="checkbox"/>	
Electrical Outlets	<input type="checkbox"/>	
Lighting	<input type="checkbox"/>	

**Inspector Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Regular inspections should be performed to ensure continuous safety and guest satisfaction.*