

Gymnasium Facility Reservation Request Form

Use this **gymnasium facility reservation request form** sample to easily book space for sports, events, or community activities. The form ensures clear communication of your requirements and preferred dates. Simplify the reservation process with this user-friendly template.

Organization/Individual Name*

Contact Person*

Email Address*

Phone Number*

Type of Event/Activity*

--Select--

Preferred Date(s) & Time(s)*

e.g., 2024-07-10, 4pm-6pm

Expected Number of Participants*

Equipment or Facility Requirements

Please specify any equipment or setup needs (e.g., nets, chairs, sound system)

Additional Notes

Add any other relevant information here

Submit Reservation Request