# Employee Performance Assessment Form (Remote Worker)

Efficiently evaluate remote employees with our **employee performance assessment form sample**, designed to capture key productivity and communication metrics. This form facilitates clear feedback and supports continuous improvement for remote teams. Optimize your workforce management with a structured, easy-to-use assessment tool tailored for virtual work environments.

**Employee Name**

**Email**

**Department/Team**

**Review Period**

e.g., Jan 2023 â€" Jun 2023

## 1. Productivity

**Rate employee's ability to meet deadlines and deliver work efficiently:**

Select rating ▾

**Comments on productivity:**

## 2. Communication

**Rate the employee's communication clarity and responsiveness in a remote setup:**

Select rating ▾

**Comments on communication:**

## 3. Initiative & Problem Solving

**Ability to take initiative and solve problems independently:**

Select rating ▾

**Comments on initiative & problem solving:**

[                                                                        ]

## 4. Collaboration & Teamwork

**Effectiveness in collaborating with colleagues remotely:**

| Select rating ▾ |
|---|

**Comments on collaboration & teamwork:**

[                                                                        ]

## 5. Reliability & Accountability

**Consistency in attendance, punctuality, and accountability for tasks:**

| Select rating ▾ |
|---|

**Comments on reliability & accountability:**

[                                                                        ]

## General Feedback & Development

**What are the employee's key strengths?**

[                                                                        ]

**Areas for improvement or support needed:**

[                                                                        ]

[ Submit Assessment ]