

Supplier Statement Form

Supplier Name: Acme Supplies Ltd.

Supplier Address: 101 Commerce Rd, Cityville, Country

Contact Person: Jane Smith

Contact Email: jane.smith@acmesupplies.com

Statement Period: 2024-05-01 to 2024-06-30

Statement Date: 2024-06-30

Supplier Reference #: ACME-STAT-0756

Date	Invoice #	Purchase Order	Description	Invoice Amount	Amount Paid	Outstanding
2024-05-02	INV-20240502-03	PO-1142	Office Supplies - May order	\$1,200.00	\$1,200.00	\$0.00
2024-05-15	INV-20240515-10	PO-1158	Printer Cartridges	\$520.00	\$520.00	\$0.00
2024-05-29	INV-20240529-21	PO-1165	Breakroom Supplies	\$350.00	\$200.00	\$150.00
2024-06-10	INV-20240610-08	PO-1183	Paper (Bulk Order)	\$950.00	\$350.00	\$600.00
2024-06-24	INV-20240624-11	PO-1200	Binders and Folders	\$400.00	\$0.00	\$400.00
Totals				\$3,420.00	\$2,270.00	\$1,150.00

Notes:
Please review all outstanding balances and make remittance by the payment terms agreed. If there are discrepancies or questions regarding any invoice, kindly contact our accounts department at jane.smith@acmesupplies.com.
Statement generated automatically; signature not required.