

Detailed Itemized Invoice Form

This **detailed itemized invoice form** sample is specifically designed for construction projects, ensuring clear and precise billing for materials and labor. It helps contractors and clients track expenses transparently, minimizing disputes. Use this form to streamline your project financial management with accurate cost breakdowns.

Invoice Information			
Invoice Number:	_____	Date:	_____
Project Name:	_____	Project Address:	_____
Client/Owner:	_____	Contractor:	_____

Itemized Charges						
#	Description	Unit	Quantity	Unit Price	Total	Category (Material/Labor)
1	Cement (Type I Portland)	Bags	100	\$10.00	\$1,000.00	Material
2	Rebar Installation	Hours	20	\$35.00	\$700.00	Labor
3	Plywood Sheets (4x8)	Sheets	30	\$25.00	\$750.00	Material
4	Concrete Pouring	Hours	15	\$40.00	\$600.00	Labor
Subtotal					\$3,050.00	
Tax (5%)					\$152.50	
Other Charges/Fees					\$50.00	
Total Invoice Amount					\$3,252.50	

Notes / Terms & Conditions:

- Payment due within 30 days of invoice date unless otherwise specified by contract.
- Please make checks payable to: _____
- Contact _____ at _____ for questions regarding this invoice.
- Retain a copy of this invoice for your records.

Authorized Signature: _____ Date: _____