

Flight Delay Compensation Claim Form

Use this **flight delay compensation** claim form template to efficiently request reimbursement for your delayed flights. The detailed sample ensures all necessary information is included for a successful claim. Save time and increase your chances of approval with this comprehensive form.

1. Passenger Information

Full Name

Date of Birth

Email Address

Phone Number

Mailing Address

Passport or ID Number

2. Flight Information

Airline Name

Flight Number

Departure Airport

Arrival Airport

Scheduled Departure (date & time)

Actual Departure (date & time)

Booking Reference/PNR

3. Delay Details

Total Length of Delay (hours:minutes)

e.g., 3:25

Stated Reason for Delay (if given by airline)

Were services provided during delay? (meals, accommodation, etc.)

4. Compensation Details

Compensation Amount Requested (in local currency)

Preferred Compensation Method

Bank Transfer

Bank/Voucher Details (if applicable)

5. Supporting Documents

Boarding Pass (attach copy)

Choose File

Flight Ticket/E-Ticket (attach copy)

Choose File

Relevant Correspondence (emails, messages from airline, etc.)

Choose File

6. Declaration & Signature



I confirm that the information provided is accurate to the best of my knowledge and understand this claim is subject to verification.

Signature (typed)

Date

Submit Claim