

Basic Invoice Form

This **basic invoice form** sample includes automatic tax calculation to simplify your billing process. It provides a clear and professional layout for itemizing products and services while ensuring accurate total amounts. Ideal for small businesses needing efficient invoice management.

Bill To:

Client Name

Client Address

Description	Quantity	Unit Price (\$)	Line Total (\$)
Product or Service	1	0.00	0.00
Product or Service	0	0.00	0.00
Product or Service	0	0.00	0.00
Subtotal			0.00
Tax Rate (%)			10
Tax			0.00
Grand Total			0.00

Notes:

Payment terms, notes, etc.

Thank you for your business!