

Written Notice of Lease Termination

Date: _____

To:

Landlord/Tenant Name: _____

Address: _____

City, State, ZIP: _____

From:

Landlord/Tenant Name: _____

Address: _____

City, State, ZIP: _____

Subject: Notice of Lease Termination

Dear Landlord/Tenant,

This letter serves as my formal written notice to terminate the lease for the property located at:

Address: _____

In accordance with the terms of the lease agreement and applicable laws, this notice is provided _____ days in advance as required.

The last day of occupancy will be on: _____

Please advise regarding the move-out procedure and return of the security deposit as outlined in the lease agreement.

Thank you for your attention. Please contact me at _____ if you have any questions.

Sincerely,

Signature: _____

Printed Name: _____

Date: _____

This written notice form sample for lease termination provides a clear and professional template to inform landlords or tenants about the intent to end a lease agreement. Using this form ensures all legal requirements are met and helps prevent misunderstandings. It is essential for maintaining proper communication during the lease termination process.