

# Workplace Safety Inspection Audit Log Form

This **workplace safety inspection audit log form sample** is designed to help organizations systematically record and track safety inspections. It ensures compliance with safety regulations and identifies potential hazards to maintain a secure working environment. Using this form enhances accountability and supports continuous safety improvements.

## Inspection Details

Date of Inspection	
Time	
Location/Area	
Inspector(s) Name(s)	
Department	

## Inspection Checklist

Item/Area Inspected	Status (OK/Not OK)	Hazards Identified	Corrective Action Needed	Responsible Person	Date to be Completed	Follow-Up (Y/N)
Fire Exits Clear						
First Aid Kits Available						
Personal Protective Equipment						
Housekeeping						

## Additional Observations/Comments

## Signatures

Inspector Signature	Date	Supervisor Signature	Date

Note: This sample form can be modified to meet the specific requirements of your workplace or industry.