

Sample Tax Refund Claim Form for Expatriate Workers

This **sample tax refund claim form** for expatriate workers simplifies the process of reclaiming overpaid taxes. It includes essential sections for personal details, income verification, and tax adjustment requests. Using this form ensures accurate and timely processing of your tax refund claim.

Section 1: Personal Details

Full Name

Passport Number

Nationality

Contact Number

Email Address

Residency Status

-- Select Status --

Section 2: Income and Employment Details

Employer Name

Employment Period

e.g., Jan 2023 - Dec 2023

Total Income (Local Currency)

Total Tax Paid (Local Currency)

Claimed Overpaid Amount (Local Currency)

Section 3: Reason for Refund

Please state the reason for claiming a refund

Describe the reason for your refund claim, e.g. double taxation, excessive withholding, etc.

Section 4: Supporting Documents



Copy of Employment Contract



Payslips / Salary Statements



Tax Deduction Certificates



Other Relevant Documents

Section 5: Declaration & Signature

I declare that the information given above is correct and complete to the best of my knowledge. I understand that providing false information may result in penalties.

Signature

Type your full name as signature

Date

Submit Claim