

Sample Contract for Translation Services (Per Word Rate)

This **sample contract form** for translation services outlines clear terms based on a per word rate, ensuring transparency and fairness for both parties. It specifies payment details, deadlines, and quality expectations to facilitate smooth project execution. Using this contract helps protect the interests of translators and clients alike.

1. Parties

This contract is made between:

Client: _____

Translator: _____

Date: _____

2. Project Details

Description	Translation of documents as specified in Annex A (to be attached).
Source Language	_____
Target Language	_____
Estimated Word Count	_____

3. Per Word Rate & Payment

Per Word Rate	\$_____ per source word
Estimated Total Fee	\$_____
Payment Terms	Payment due within _____ days of invoice submission. Methods accepted: Bank transfer / PayPal / Other

4. Deadlines & Delivery

The translator agrees to deliver the translated documents by **[Deadline date]** via **[Delivery method: email/cloud]**.

5. Quality & Revisions

- The translator guarantees an accurate and professional translation.
- Up to **[number]** rounds of revisions are included if errors or omissions are found.

6. Confidentiality

The translator shall treat all documents as strictly confidential and shall not disclose any information to third parties without prior written consent of the client.

7. Termination

Either party may terminate this agreement with written notice.

Payment shall be made for work completed up to the date of termination.

8. Governing Law

This contract shall be governed by the laws of **[Jurisdiction]**.

Client Signature

Date: _____

Translator Signature

Date: _____