Remote Job Interview Assessment Form (Virtual Interview)

The **remote job interview assessment form** sample provides a structured template to evaluate candidates effectively during virtual interviews. It ensures consistent and fair assessment criteria, streamlining the hiring process. Utilizing this form enhances decision-making by focusing on key skills and qualifications.

Candidate Information

Candidate Name	
Position Applied For	
Interviewer Name(s)	
Date of Interview	

Assessment Criteria

Criteria	Comments	Score (1 = Poor, 5 = Excellent)
Technical Skills		
Relevant Experience		
Communication Skills		
Problem-Solving Ability		
Remote Work Suitability (Time management, self-motivation, tech literacy)		
Cultural Fit		
Adaptability		

Overall Comments & Recommendations

Strengths	
Areas for Improvement	
Overall Impression	
Recommendation	☐ Strongly Recommend ☐ Recommend ☐ Neutral ☐ Do Not Recommend

Instructions: Use this form to document the candidate's performance during the virtual interview. Assign scores for each criterion and provide clear, specific comments. At the end, indicate your recommendation for the candidate's progression.