

Online Registration Form Sample Excel with Data Validation

Discover the **online registration form sample Excel** with data validation, designed to streamline your data collection process efficiently. This template ensures accurate entries by restricting input types and enhancing usability. Ideal for event sign-ups, memberships, or course registrations, it simplifies data management and reduces errors.

Sample Registration Form Layout

Field Name	Data Validation Rule	Sample Entry
First Name	Text only, no numbers or special characters	Jane
Last Name	Text only, no numbers or special characters	Smith
Email Address	Must contain "@" and a valid domain	jane.smith@email.com
Phone Number	10-digit numeric only	1234567890
Gender	Dropdown: Male, Female, Other	Female
Date of Birth	Date format (MM/DD/YYYY)	02/15/1991
Course/Event	Dropdown: List of available courses/events	Digital Marketing 101
Consent	Checkbox: Must be checked	âœ”

Tip: In Excel, set up data validation by selecting a cell, going to **Data → Data Validation**, and applying specific restrictions (e.g., List for dropdowns, Date, Text Length, Custom formulas). This helps prevent incorrect data entry and ensures a cleaner dataset for processing.