

Your Business Name

123 Sample Street, City, Country

Phone: (123) 456-7890

OFFICIAL RECEIPT

Receipt No: _____

Date: _____

Payment

Method: _____

Received

From: _____

Address: _____

Description	Qty	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Subtotal: _____

Tax: _____

Total Amount: _____

Remarks: _____

Authorized Signature

Thank you for your business!