

# Elevator Monthly Maintenance Contract Form

Download a **monthly maintenance contract form** sample designed specifically for elevators to ensure regular inspections and timely repairs. This template helps streamline communication between service providers and clients, promoting safety and reliability. Customize the form to suit your elevator maintenance schedule and requirements.

## 1. Client Information

Client Name	
Company/Organization	
Contact Number	
Email Address	
Elevator Location/Address	

## 2. Service Provider Information

Provider Name	
Company Name	
Contact Person	
Phone Number	
Email Address	

## 3. Elevator Details

Elevator Model	
Serial Number	
Number of Floors Served	
Year Installed	

## 4. Maintenance Schedule

(Customize the checklist/schedule as needed)

Date	Checklist Items	Technician Signature	Remarks
	<ul style="list-style-type: none"><li>Inspection of main elevator components</li><li>Lubrication of moving parts</li><li>Testing safety devices</li><li>Checking control panel &amp; indicators</li><li>Cleaning elevator car and pit</li></ul>		

## 5. Terms & Conditions

- The service provider will perform monthly maintenance as scheduled.
- Urgent repair requests should be addressed within 24 hours.
- Any replacement parts required will be billed separately unless otherwise stated.
- Both parties must sign below to agree to the terms of this contract.

6. Signatures

Client Signature	
Date	
Service Provider Signature	
Date	