

Maintenance Contract Form Sample for HVAC Systems

This **maintenance contract form** sample for HVAC systems outlines the essential terms and conditions for routine servicing and repairs. It ensures clear agreements between service providers and clients to maintain system efficiency and longevity. Using a standardized form helps prevent misunderstandings and supports timely maintenance schedules.

Maintenance Contract Information

Client Name:

Service Provider:

Contact Information:

Service Address:

HVAC System Details (Type, Model, Serial No.):

Scope of Services:

e.g., routine inspections, cleaning, filter replacement, emergency repairs

Service Frequency:

e.g., Monthly, Quarterly

Contract Duration:

e.g., 12 months

Service Fees:

e.g., \$100 per visit / \$1200 annual fee

Terms & Conditions:

Summarize key contract terms, payment schedules, cancellation policy

Signatures

Client Signature:

Date:

Service Provider Signature:

Date:

Submit Contract