

# Invoice Receipt Form

## for Goods Delivered

This **invoice receipt form** sample is designed to document the delivery of goods accurately and efficiently. It ensures clear tracking of items received, payment details, and transaction verification. Ideal for both buyers and sellers to maintain transparent records.

### Invoice Details

Invoice No.	[_____]	Date	[____ / ____ / ____]
Buyer Name	[_____]	Seller Name	[_____]
Buyer Address	[_____]		
Contact	[_____]	Email	[_____]

### Goods Delivered

Item Description	Quantity	Unit Price	Total
[Item 1 Description]	[__]	[__]	[__]
[Item 2 Description]	[__]	[__]	[__]
Subtotal			[_____]
Tax (%)			[_____]
Total Amount			[_____]

### Payment Details

Payment Method	[Cash / Bank Transfer / Credit]
Transaction ID	[_____]
Date of Payment	[____ / ____ / ____]
Received By	[_____]

### Acknowledgement

Buyer Signature	Date	[____ / ____ / ____]
Seller Signature	Date	[____ / ____ / ____]

Thank you for your business!  
Please retain this invoice for your records.