

# Final Occupancy Permit Form

The **Final Occupancy Permit form** is a critical document required to certify that a building complies with all safety and regulatory standards. This sample document serves as a guideline to ensure accurate completion and submission. Proper use of this form facilitates the legal occupation and use of the property.

## 1. Project Information

Project Name:	_____
Address:	_____
Permit Number:	_____
Lot / Block No.:	_____
Type of Occupancy:	_____

## 2. Applicant / Owner Information

Name of Owner:	_____
Contact Number:	_____
Email Address:	_____

## 3. Declaration

I/We hereby declare that the above information is true and correct to the best of my/our knowledge, and that the building described above complies with all safety, fire, health, and building regulations as stipulated by law.

Applicant's Signature:	_____	Date:	_____
Building Official's Signature:	_____	Date:	_____

## 4. Office Use Only

Reviewed By:	_____
Final Inspection Date:	_____
Approval Status:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved

*This sample form is for guidance only. Actual requirements may vary by jurisdiction. Please consult the relevant building authority prior to submission.*