

# Employee Consent Form for Remote Work Monitoring

An **employee consent form** sample for remote work monitoring ensures transparency and legal compliance by clearly outlining the monitoring practices employees agree to. This document helps establish trust and sets expectations for privacy and data handling during remote work. Utilizing a well-crafted consent form protects both employers and employees by formalizing consent related to workplace monitoring.

## Sample Consent Form

### Employee Information

Full Name:

Department:

Position:

### Consent for Remote Work Monitoring

I acknowledge and understand that, as a condition of remote work, my employer may monitor my work-related activities, including but not limited to:

- Computer and device usage (e.g., logins, applications used, file access)
- Internet and email activity related to company business
- Video conferencing participation and attendance
- Time and productivity monitoring tools

I understand that all monitoring will be conducted in accordance with company policy, applicable laws, and solely for legitimate business purposes such as ensuring productivity, information security, and compliance with regulations.

I hereby give my explicit consent to such monitoring practices and acknowledge that I have received information about the nature and scope of monitoring during my remote work arrangement.

I have read and understood the above. I consent to the stated monitoring practices.

Signature—

Employee Signature:

Date: