

Early Lease Termination Notice

This **early lease termination notice form sample** provides a clear template for tenants to formally communicate their intention to end a lease agreement before its scheduled expiration date. It ensures that all necessary information is included for legal compliance and smoother landlord-tenant communication. Using this form helps prevent misunderstandings and potential disputes during the lease termination process.

Date:

Landlord's Name:

Landlord's Address:

Tenant's Name:

Tenant's Address (Rented Property):

Lease Start Date:

Lease End Date (on Agreement):

Proposed Early Termination Date:

Reason for Early Termination (optional):

Dear [Landlord's Name],

I, [Tenant's Name], hereby provide written notice of my intention to terminate the lease agreement for the premises at [Tenant's Address] effective as of [Proposed Early Termination Date], prior to the original lease expiration date of [Lease End Date]. I request that you initiate the appropriate steps for move-out inspection and address any remaining terms as per the lease agreement.

Please confirm receipt of this notice and advise on any further steps required.

Tenant's Signature:

_____ Date: _____

Forwarding Address (if known):