

Early Lease Termination Notice

This **early lease termination notice form sample** provides a clear template for tenants to formally communicate their intention to end a lease agreement before its scheduled expiration date. It ensures that all necessary information is included for legal compliance and smoother landlord-tenant communication. Using this form helps prevent misunderstandings and potential disputes during the lease termination process.

Date:

Landlord's Name:

Landlord's Address:

Tenant's Name:

Tenant's Address (Rented Property):

Lease Start Date:

Lease End Date (on Agreement):

Proposed Early Termination Date:

Reason for Early Termination (optional):

Dear Landlord's Name,

I, Tenant's Name, hereby provide written notice of my intention to terminate the lease agreement for the premises at Tenant's Address effective as of Proposed Early Termination Date, prior to the original lease expiration date of Lease End Date. I request that you initiate the appropriate steps for move-out inspection and address any remaining terms as per the lease agreement.

Please confirm receipt of this notice and advise on any further steps required.

Tenant's Signature:

Date: _____

Forwarding Address (if known):