

Construction Project Deposit Receipt Form

This **construction project deposit receipt form** sample template provides a clear and professional way to document initial payments for construction services. It helps ensure transparency and accountability between clients and contractors by detailing the deposit amount, project details, and payment date. Using this template can streamline financial transactions and protect both parties throughout the construction process.

Receipt Details

Receipt No.	<div></div>
Date of Receipt	<div></div>

Client Information

Client Name	<div></div>
Client Address	<div></div>
Contact Number	<div></div>

Contractor Information

Contractor Name/Company	<div></div>
Contact Number	<div></div>

Project Details

Project Name/Description	<div></div>
Project Address/Location	<div></div>

Deposit & Payment Information

Deposit Amount	<div></div>
Payment Method	<div><div><input type="checkbox"/> Cash</div><div><input type="checkbox"/> Check</div><div><input type="checkbox"/> Bank Transfer</div><div>Other:</div><div></div></div>
Payment Date	<div></div>

Notes / Terms

Client Signature	Contractor Signature
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Date: _____

Date: _____