Commercial Event Permit Application Form (Sample)

Complete the **commercial event permit application form** sample to ensure your event complies with local regulations and safety standards. This form helps streamline the approval process by providing all necessary details for commercial event planning. Use the sample as a guide to prepare your official application accurately and efficiently.

1. Organizer Information

Organization/Company Name:

Enter organization name

Contact Person:

Full name

Email Address:

example@domain.com

Phone Number:

(123) 456-7890

2. Event Details

Event Name:

Official event title

Event Type:

Select type ▼

Event Description:

Brief summary of event purpose and activities

Event Date(s):

MM/DD/YYYY or range

Event Time:

Start - End (e.g., 10:00 AM - 5:00 PM)

Venue/Location:

Event site address

Estimated Attendance:

3. Permits & Public Safety

Select all additional permits required:

☐

Food Service

☐

Alcohol Service

☐

Amplified Sound

☐

Road Closure

☐

Other (please specify below)

Describe your public safety, crowd management, and emergency planning procedures:

E.g., security staff, medical plan, evacuation routes

4. Insurance Information

Attach proof of insurance or describe coverage:

Provider, policy number, coverage amount

5. Additional Details & Declaration

Additional Notes or Requests:

☐

I hereby declare that the information provided is accurate and agree to comply with all local regulations and event requirements.

Sample Only

This sample form is for reference purposes only and cannot be submitted.