

Business Invoice Receipt Template (Excel)

This **Business invoice receipt template** in Excel provides a streamlined and professional way to document sales transactions. Designed for easy customization, it helps businesses track payments and maintain accurate financial records. Ideal for small to medium-sized enterprises aiming for efficient invoicing.

Sample Excel Invoice Receipt Form

Invoice Receipt			
Invoice Number:	INV-2024-001	Date:	2024-06-24
Billed To:	ABC Corporation	Payment Terms:	Due on Receipt
Contact:	John Doe	Email:	john.doe@abccorp.com
Itemized Details			
Description	Quantity	Unit Price	Total
Product A	5	\$100.00	\$500.00
Product B	2	\$250.00	\$500.00
Service Fee	1	\$80.00	\$80.00
			Subtotal: \$1,080.00
			Tax (10%): \$108.00
			Total Amount: \$1,188.00
Payment Method: Bank Transfer Bank Details: XYZ Bank, Account No. 123456789			

Thank you for your business!