

# Basic Simple Invoice Form Sample Template

This **basic simple invoice form** sample template provides a clean and easy-to-use layout for billing clients efficiently. Designed for quick customization, it ensures all essential invoicing details are clearly presented. Ideal for freelancers and small businesses seeking a straightforward invoicing solution.

**Bill From**

Your Company / Name

Address

**Bill To**

Client Name

Client Address

**Date**

YYYY-MM-DD

**Invoice #**

INV-001

Description	Quantity	Unit Price	Amount
<div>Service or Product</div>	<div></div>	<div></div>	<div></div>
<div>Service or Product</div>	<div></div>	<div></div>	<div></div>

**Subtotal**

0.00

**Tax (%)**

0

**Total: \$**

0.00

**Notes**

Any special instructions or payment terms