

Bank Direct Deposit Authorization Form

This **bank direct deposit authorization form sample template** simplifies the process of setting up direct deposits by providing a clear and organized structure to authorize electronic funds transfer. It ensures accuracy and compliance by capturing essential account details and authorization signatures. Utilizing this template helps streamline payroll, benefits, or payment disbursements securely and efficiently.

Employee/Payee Information

Full Name

Address

Phone Number

Email Address

Bank Account Information

Bank Name

Account Type

Bank Routing Number

Bank Account Number

Deposit Amount

\$ (If partial amount)

Authorization

I hereby authorize **[Company/Organization Name]** to initiate automatic deposits to my bank account listed above. I understand that this authorization will remain in effect until I provide written notice of cancellation.

Signature

Type full name

Date

Submit Authorization