

# Training Needs Assessment Questionnaire for Managers

A **training needs assessment questionnaire for managers** identifies skill gaps and areas for professional development. It helps organizations tailor training programs to improve managerial effectiveness and team performance. This tool ensures targeted learning initiatives that align with business goals.

## Section 1: Personal Information

Name:

Department:

Position/Title:

Years in Current Role:

## Section 2: Managerial Skills

Please rate your confidence in the following skill areas (1 = Low, 5 = High):

Leadership Skills:

Communication Abilities:

Decision Making:

Performance Management:

Conflict Resolution:

## Section 3: Training Preferences

Preferred Training Methods (check all that apply):

- ☐ Workshops
- ☐ Online Modules
- ☐ Coaching
- ☐ Mentoring

What topics would you like to receive training on?

## Section 4: Additional Comments

Please share any additional comments or suggestions:

Submit