

Theft Claim Form Sample for Employee Theft Insurance

Download this **theft claim form sample** to efficiently report employee theft for insurance purposes. The form streamlines the process of documenting losses and submitting claims to your insurance provider. Ensure all relevant details are accurately captured to facilitate prompt claim approval.

Employee Theft Insurance Claim Form

1. Policyholder Information

Company Name:

Policy Number:

Contact Person:

Contact Phone:

Contact Email:

2. Incident Details

Date of Discovery:

Location of Incident:

Employee(s) Involved:

Description of Loss/Incident:

Was the incident reported to police?

Yes

Police Report Number (if applicable):

3. Loss Details

Itemized List of Stolen Property or Funds:

Estimated Value of Loss (in USD):

Supporting Documents (attach receipts, reports, etc.):

Choose File

No file selected

4. Declaration & Authorization

I declare that the above statements are true and complete, and no material information has been withheld. I authorize the insurance provider to investigate this claim as necessary.

Authorized Signature:

Date:

Submit Claim