

# Simple Contract Agreement Form

This **simple contract agreement form** sample outlines clear payment terms to ensure mutual understanding between parties. It provides a straightforward template for documenting services, payment schedules, and responsibilities. Using this form helps streamline contract management and avoid disputes.

## 1. Parties

Service Provider: \_\_\_\_\_  
Client: \_\_\_\_\_

## 2. Services Provided

Description of Services:  
\_\_\_\_\_  
\_\_\_\_\_

## 3. Payment Terms

Payment Amount	Payment Due Date	Payment Method
_____	_____	_____

- All payments are due as per the schedule above.
- Late payments may incur a fee of \_\_\_\_\_.
- Partial payments are/are not accepted. (Circle one)

## 4. Responsibilities of Parties

Service Provider Responsibilities: \_\_\_\_\_  
Client Responsibilities: \_\_\_\_\_

## 5. Agreement Period

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

## 6. Signatures

Service Provider Signature	Date	Client Signature	Date
_____	_____	_____	_____

This document serves as a basic template. Review carefully and modify as needed to suit the specific requirements of your agreement.