

Simple Bank Statement Excel Template

Effortlessly track your finances with this **simple bank statement Excel template**, designed for clear and concise record-keeping. It includes an automatic balance summary to help you monitor your account status at a glance. Ideal for personal and small business use, this template streamlines your financial management.

Date	Description	Category	Debit (â€)	Credit (+)	Balance
2024-06-01	Opening Balance	-		5000.00	5000.00
2024-06-02	Grocery Store	Food	120.50		=F2-E3+D3
2024-06-03	Salary	Income		2000.00	=F3-E4+D4
2024-06-04	Electricity Bill	Utilities	75.40		=F4-E5+D5
2024-06-05	Cafe	Food	18.90		=F5-E6+D6
Ending Balance					=F6

Balance Summary

Total Credits:	=SUM(D3:D7)
Total Debits:	=SUM(E3:E7)
Current Balance:	=F7