

Short-Term Work Contract Form

This **short-term work contract form sample template** provides a clear and concise agreement outline for temporary employment. It ensures both employer and employee understand the terms, duration, and responsibilities involved. Using this template helps streamline the hiring process for short-term projects.

1. Parties

Employer Name:	_____
Address:	_____
Contact Number:	_____
Employee Name:	_____
Address:	_____
Contact Number:	_____

2. Position & Duties

Position: _____

Duties and Responsibilities: _____

3. Contract Duration

Start Date: _____

End Date: _____

(The contract may not be extended without written agreement by both parties.)

4. Compensation

Salary/Wage: _____

Payment Schedule: _____

5. Working Hours

Days & Hours: _____

6. Termination

Either party may terminate this contract with _____ days notice in writing. Final wages will be paid in accordance with applicable law.

7. Other Conditions

8. Signatures

_____ Employer Signature	_____ Employee Signature
Date: _____	Date: _____

This document serves as a sample template and should be customized to fit specific requirements and comply with local laws.