Security Guard Incident Log Form Sample

The **security guard incident log form sample** provides a structured template for recording detailed accounts of security events. It ensures accuracy and consistency in documenting incidents, which is essential for effective incident management and legal purposes. Using this form helps security personnel maintain organized and reliable records for review and analysis.

Incident Details

Date of Incident		**Time of Incident**	
Location			
Reported By		**Employee/ID #**	
Type of Incident	☐ Theft ☐ Vandalism ☐ Trespassing ☐ Assault ☐ Other _Specify_		
Description of Incident			
Actions Taken			
Witnesses (if any)			
Reported To		**Time Reported**	
Signature		**Date**	