

School Student Privacy Notice Form

This **School Student Privacy Notice Form** sample ensures transparent communication about data collection and usage. It informs students and parents about privacy rights and how personal information is protected. Using this form helps schools comply with legal requirements and build trust.

1. Purpose of the Notice

This notice explains how we collect, use, and protect your personal information in compliance with applicable privacy laws.

2. What Information We Collect

- Student name, date of birth, and contact details
- Parent/guardian name and contact information
- Academic records and attendance
- Health and special educational needs information
- Other information required for school administration and safety

3. Why We Collect Your Data

- To provide educational services
- For student welfare and safeguarding
- To comply with legal obligations
- For school administration and improvement

4. How We Protect Your Information

Your data is stored securely and only accessible by authorized personnel. We use appropriate technical and organizational measures to safeguard your information.

5. Sharing of Information

We may share necessary information with:

- Local education authorities
- Health and social welfare organizations (where required)
- Examination boards and other educational bodies
- Only when the law allows us to do so or with your consent

6. Your Rights

- Right to access your data
- Right to request correction or erasure
- Right to restrict or object to processing
- Right to data portability (where applicable)
- Right to withdraw consent at any time

7. Contact Details

If you have questions about this notice or your rights, please contact:

Data Protection Officer

[School Name]

[School Address]

[Phone Number]

[Email Address]

Acknowledgement

Student Name: _____

Parent/Guardian Name: _____

Signature: _____

Date: _____