

# Training Session Evaluation Form

This **sample event evaluation form** for training sessions helps gather valuable feedback to improve future programs. It includes sections on content relevance, trainer effectiveness, and overall satisfaction. Participants' insights enable organizers to enhance the learning experience efficiently.

## Participant Information

Name (optional):

Training Session:

Date:

## Session Content

How relevant was the session content to your needs?

- ☐ 1 (Not relevant)
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5 (Highly relevant)

Comments on session content:

## Trainer Effectiveness

How effective was the trainer in delivering the content?

- ☐ 1 (Ineffective)
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5 (Very effective)

Comments on trainer effectiveness:

## Overall Satisfaction

How satisfied are you with the training session overall?

- ☐ 1 (Very dissatisfied)
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5 (Very satisfied)

Additional comments or suggestions:

Submit Evaluation