

# Rent Payment Delay Reminder Notice

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This letter serves as a formal reminder that your rent payment for the property located at [Property Address] is overdue.

**Amount Due:** \$[Amount]

**Due Date:** [Original Due Date]

As of the date of this notice, your payment has not been received. Please be aware that continued delay in payment may result in late fees and could initiate further actions as permitted under your lease agreement.

Please remit the outstanding amount by [Final Due Date] to avoid any further complications. If you have already made your payment, kindly disregard this notice. If you are experiencing financial difficulties, please contact us immediately to discuss possible arrangements.

Thank you for your immediate attention to this important matter.

Sincerely,

[Landlord/Property Manager Name]

[Contact Information]

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**Note:** This **rent payment delay reminder notice** letter form sample serves as a professional template for landlords to notify tenants of overdue rent. It clearly outlines the amount due and the consequences of continued late payment. Using this form helps maintain clear communication and ensures timely rent collection.