

Recruitment Interview Form: Fresh Graduate Candidate

This **recruitment interview form** sample is designed specifically for fresh graduates, helping employers efficiently assess candidates' skills, qualifications, and potential. It streamlines the interview process by providing structured questions tailored to entry-level applicants. Using this form ensures a comprehensive evaluation while maintaining a professional approach.

A. Candidate Information

Full Name		Date	
Position Applied For		Interviewer	
Contact Number		Email	
Educational Background			

B. Structured Interview Questions

Question	Candidate's Response	Interviewer's Evaluation
Tell us about your educational background and any relevant projects or coursework.		
What motivates you to apply for this role?		
Describe a challenge you have faced during your studies and how you overcame it.		
How do you prioritize your tasks and manage deadlines?		
What skills or strengths do you possess that make you suitable for this position?		
Do you have any experience with teamwork or leadership? Please share an example.		
Are you willing to learn new skills or attend training if required?		

C. Additional Notes

D. Overall Evaluation

Criteria	Rating (1-5)	Comments
Communication Skills		
Problem-solving Ability		
Technical Skills/Knowledge		
Teamwork & Collaboration		
Attitude & Willingness to Learn		
Overall Suitability		

E. Interviewer's Recommendation

- ☐ Proceed to Next Round
- ☐ Hold/Waitlist
- ☐ Not Suitable

This form is a sample template and should be adapted to fit your organization's specific requirements.