

## Provisional Receipt Form for Cash Payment

**Receipt No.:** \_\_\_\_\_

**Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Received From:** \_\_\_\_\_

**Amount (in numbers):** \_\_\_\_\_

**Amount (in words):** \_\_\_\_\_

**Purpose/Description:** \_\_\_\_\_

**Payment Mode:** Cash [âœ“] / Other: \_\_\_\_\_

**Received By:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Note:** This is a provisional receipt for the above transaction. A final official receipt will be issued subsequently.