

Billing Statement

Invoice #: 2024-001
Date: 2024-06-01
Your Company Name
123 Business Ave.
City, State ZIP
Phone: (123) 456-7890
Email: info@company.com

Billed To:
Client Name
456 Client St.
Client City, State ZIP
Phone: (987) 654-3210
Email: client@email.com

Description	Quantity	Unit Price	Amount
Consulting Services	10	\$100	\$1,000
Software License (1 month)	1	\$250	\$250
Total Due			\$1,250

Payment Terms:
Payment is due within 30 days of the statement date. Late payments may be subject to a 2% monthly interest charge. Please remit payment to the account details provided or contact us if you have any questions.

Our **professional billing statement template** streamlines invoicing by clearly outlining payment terms and due dates. Designed for easy customization, it helps businesses maintain accurate financial records and encourage timely payments. This template enhances professionalism and simplifies client transactions efficiently.

Thank you for your business!