

# Billing Statement

Invoice #: 2024-001

Date: 2024-06-01

**Your Company Name**

123 Business Ave.

City, State ZIP

Phone: (123) 456-7890

Email: info@company.com

**Billed To:**

Client Name

456 Client St.

Client City, State ZIP

Phone: (987) 654-3210

Email: client@email.com

Description	Quantity	Unit Price	Amount
Consulting Services	10	\$100	\$1,000
Software License (1 month)	1	\$250	\$250
<b>Total Due</b>			<b>\$1,250</b>

**Payment Terms:**

Payment is due within 30 days of the statement date. Late payments may be subject to a 2% monthly interest charge. Please remit payment to the account details provided or contact us if you have any questions.

Our **professional billing statement template** streamlines invoicing by clearly outlining payment terms and due dates. Designed for easy customization, it helps businesses maintain accurate financial records and encourage timely payments. This template enhances professionalism and simplifies client transactions efficiently.

Thank you for your business!