

# Post-Training Evaluation Form Sample

A **post-training evaluation form sample** is a valuable tool for assessing the effectiveness of a training program. It helps gather feedback from participants on the training content, delivery, and overall experience. Utilizing this form enables organizations to improve future training sessions and ensure better learning outcomes.

Participant Information

Name (Optional):

Department:

Date of Training:

Trainer's Name:

Training Evaluation

1. The training objectives were clearly defined:

☐ Strongly Agree

☐ Agree

☐ Neutral

☐ Disagree

☐ Strongly Disagree

2. The training content was relevant and useful:

☐ Strongly Agree

☐ Agree

☐ Neutral

☐ Disagree

☐ Strongly Disagree

3. The trainer was knowledgeable and engaging:

☐ Strongly Agree

☐ Agree

☐ Neutral

☐ Disagree

☐ Strongly Disagree

4. The training materials and activities were helpful:

☐ Strongly Agree

☐ Agree

☐ Neutral

☐ Disagree

☐ Strongly Disagree

5. The training will help me in my job:

☐ Strongly Agree

☐ Agree

☐ Neutral

☐ Disagree

☐ Strongly Disagree

Additional Feedback

What aspects of the training could be improved?

What did you like most about the training?

Submit