

Part-Time Work Contract Form (Student Employee)

This **part-time work contract form** sample for students provides a clear and concise template to outline employment terms, ensuring clarity and legal compliance. It helps both employers and student employees agree on work hours, responsibilities, and payment details. Using this form simplifies the hiring process and protects the rights of all parties involved.

1. Employer Details

Company/Organization Name	
Address	
Contact Person	
Phone/Email	

2. Student Employee Details

Full Name	
Student ID	
School/University	
Contact Number	
Email	

3. Position & Responsibilities

Job Title	
Department	
Main Duties/Responsibilities	

4. Terms of Employment

Start Date	
End Date (if applicable)	
Work Days & Hours (per week)	
Hourly Rate/Salary	
Payment Method	

5. Additional Terms & Conditions

- Both parties must provide at least one week's notice for early termination of contract.
- Student employees are expected to adhere to all company policies and codes of conduct.
- Confidentiality of sensitive information must be maintained.
- Other (specify): _____

6. Signatures

Employer Name & Signature Date: _____
Student Employee Name & Signature Date: _____

This contract is for part-time work purposes and should comply with all relevant labor laws and school regulations.