

# Official Police Complaint Report Form

Use this official police complaint report form sample as a reliable template to document incidents accurately. It ensures all necessary details are captured for legal processing and investigation. This form aids in maintaining clear and organized records for both the complainant and law enforcement.

## Complainant Information

**Name:**

**Address:**

**Contact Number:**

**Email:**

## Incident Details

**Date of Incident:**

**Time of Incident:**

**Location of Incident:**

**Type of Incident:**

-- Select --

**Description of Incident:**

Provide a detailed description of the incident.

## Suspect Information (if known)

**Name:**

**Description:**

Physical appearance, clothing, distinguishing marks, etc.

**Contact/Last Known Address:****Witness Information (if any)****Witness Name(s) & Contact Information:**

Include witness names, phone numbers, and addresses if known.

**Additional Information****Other Relevant Details:**

Include any other details that may assist the investigation.

**Complainant Signature:****Date:****Receiving Officer Name & Badge No.:**

This form should be submitted at your nearest police station. Providing false information is an offense under the law.