

Health Department License Inspection Form Temporary Events

Event Name: _____

Date of Inspection: _____ Time: _____

Location: _____

Vendor/Operator: _____

This **health department license inspection form** sample is designed to ensure compliance with safety and hygiene standards during temporary events. It helps inspectors systematically evaluate food handling, sanitation, and overall event conditions. Using this form promotes public health and smooth event operations.

Inspection Item	Yes	No	Comments/Corrections Needed
General Requirements			
Valid license/permit displayed			
Handwashing facilities available & functional			
Potable water supply provided			
Proper waste disposal and garbage bins available			
Food Handling			
All food stored off ground & covered			
Time/temperature control for perishable foods			
Food protected from contamination (dust, insects, public contact)			
Utensils and food contact surfaces cleaned regularly			
Gloves/utensils used for ready-to-eat foods			
Personnel & Sanitation			
Employees observed washing hands properly			
Clean attire, hair restraint in use			
Ill employees excluded from food service			
Restroom access for employees			
Additional Notes/Violations			

Inspection Result: ☐ Approved ☐ Re-inspection required ☐ Denied

Inspector Name: _____ Signature: _____

Date: _____

For official use only. This form is a sample template to assist with temporary event compliance and should be customized according to local health department regulations.